

# **Supporting Professional Goals for International Students**

ILEA/LLM Conference February 22-23, 2018

# Introductions



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# Agenda

- Helping Students Prior to Arrival
- Career Services Support and Opportunities
- Unique Educational and Career Opportunities within Institutions

# Part I: Pre-arrival and Orientation

## Survey Questions

Text Message to 37607

In the message of the text type the answer code you choose

# Understanding and Clarifying Educational and Professional Goals Prior to arrival

- Pre-Arrival Interactive Webinars
  - How to find housing and travel information
  - What is Peoplesoft (student admin system)
  - Course and Career Counseling
- Panopto Presentations – TWEN
- CANVAS
- Online Modules
- Connections with current students and recent alums (Facebook/Wechat)
- Required Summer Programs

## Arrival in the US: Where to Arrive



## Immunizations

- CHICKEN POX (two shots)
- MMR (two shots)
- FORMS: [dates of immunization](#), [blood test](#)

## HOUSING WEBSITES

- Two housing sites:
  - UConn's [Google Group](#)
  - <http://www.uslawinhousing.com/>
- Rooms for rent
- Family houses
- Rental companies
- Other options



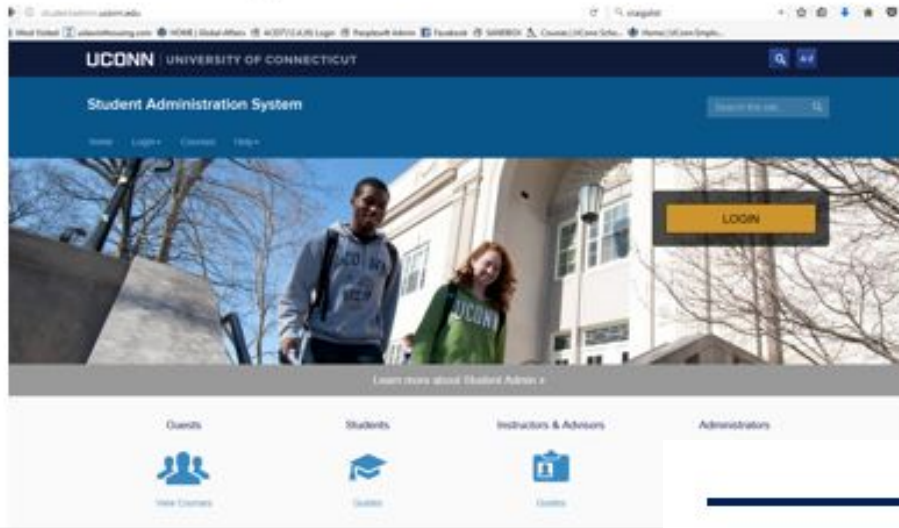
## Plan for Arrival

- Make a plan with your landlord for your arrival.
- If you are arriving in the middle of the night, you may want to stay at a hotel for one night.
  - **West Hartford Inn** | 900 Farmington Avenue, West Hartford | (860) 236-3221
  - **Downtown Hartford**: Red Roof, Marriott, Hilton

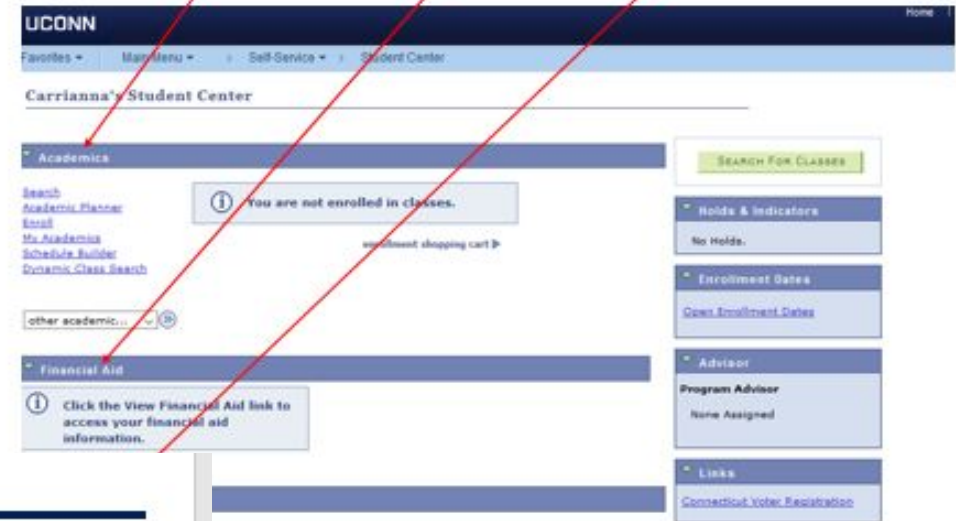


## How do I log in?

- Net ID and password



## Courses, Financial Aid, Finances



## How to Pay your fee Bill

With US Bank  
Account:  
check, e-check

If foreign  
account: Use  
western union

Can also use  
credit card but  
must pay  
transaction fee

- Log in to peoplesoft

### Finances

#### My Account

- [View Fee Bill](#)
- [Pay Bill, Authorize Users, Manage Payment Plan](#)
- [Pay Fee Bill by Wire Transfer \(USD or Foreign Currency\)](#)
- [Pay Non-Refundable Room Reservation Fee](#)
- [Request GA Payroll Deduction](#)
- [Create Student Permissions](#)
- [Enroll or Edit Direct Deposit Information](#)

other financial ▾

## LLM Degree Requirements



## Types of Classes

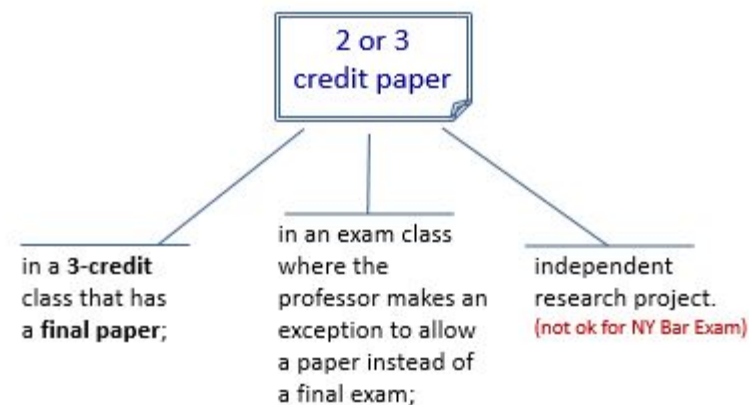


## Course Evaluation



## LLM writing Requirement

(typically second semester)



## Which courses are in my degree program?

→ Certificates

→ Degree Requirements on Admissions page

**Human Rights Certificate (LL.M.)**

Core Required Course:

LAV7878 - International Human Rights

Elective Courses:

LAV7609 - Clinic: Asylum and Human Rights	LAV7672 - Immigration Law
LAV7655 - Employment Discrimination Law	LAV7679 - International Law
LAV7592 - Health and Human Rights	LAV7695 - Philosophy of Human Rights
LAV7558 - Human Rights and Intellectual Property	LAV7814 - Refugee Law
LAV7883 - Human Rights Post Conflict Justice	LAV7759 - The Nuremberg Trials





## Discussion

0:00

0:25

0:54

1:20

1:21


1:43




## UCONN

UCONN


- 0




Account




Dashboard




Courses



Calendar



Inbox



Commons



Help



2017

Home

Announcements

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Grades

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Pages

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Syllabus

Outcomes

Quizzes

Modules

Conferences

Collaborations

Chat

IU Libraries

SIS Faculty Center

Kaltura: Media Gallery

Kaltura: My Media

IU Photo Roster

Getting Started

- Welcome!
- Orientation Overview
- Important Information
- Bicycles and Cars on Campus
- On-Campus Smoking Policies
- Email Etiquette
- The Indiana Law Annotated (ILA)
- Appointments
- Getting Started Quiz  
5 pts

University Policies and Graduate Student Services

- Responsibilities and Codes of Conduct
- Graduate Student Services

- Resources and Activities at Maurer and IU
- University Policies and Graduate Student Services Quiz  
5 pts

Tuition and Billing

Prerequisites: Getting Started

- Understanding Your Tuition (Bursar) Bill
- Paying Your Tuition Bill
- Tuition and Billing Quiz  
5 pts

Academic Planning

Prerequisites: Getting Started, University Policies and Graduate Student Services

- General Requirements
- M.C.L. Degree Requirements
- LL.M. Degree Requirements
- LL.M. Specializations
- LL.M. Thesis Degree Requirements
- S.J.D. Degree Requirements
- Graduate Certificate in Legal Studies

# Orientation

- Online
  - LLM Only
  - JD/LLM combined
- 
- Continued LLM programming throughout the semester – every Friday

# Orientation Models

## Indiana

LLM only

2.5 days

1 joint social event

“Swearing in” ceremony

## WCL

Joint welcome/social events

LLM only day long orientation

## UConn Law

Combined JD/LLM

4-5 days

Same day start am/pm

Joint Activities

[Schedule](#)

# Combined JD/LLM Orientation

- Joint Student Panels
- Faculty Advisor Luncheons
- Common Book Read Discussion Groups
- Mentoring Assignments (can also start in summer)
- Some sessions related to international students (visas)



# First Breakout - Build strategy around

Discussion pertaining  
to pre-arrival  
communications,  
materials and on-line  
presentations

Building a case to the  
administration for a  
combined JD/LLM  
orientation

# Part II: Career Development Strategy

## Survey Questions

Survey Question

Text Message to 37607

In the message of the text type the answer code you choose

# Supporting Students' Career Goals

- Setting the stage and managing expectations in advance
- Developing and providing resources for students
- Staffing and taking responsibility
- Resources for advisors and employer outreach



Account



Dashboard



Courses



Calendar



Inbox



Commons



Help

## Professional Development

Professional Development

Start with Goals

Resources at the Law School

Professional Development Series & Certificate

Professional Development Survey  
0 pts

## Employment: On-campus, Clinics & Projects, OPT

Get a Job: Overview

On-campus Employment

Law School Clinics & Projects

Optional Practical Training (OPT)

# Professional Development

What do we mean by "professional development"?

Each semester of your program, you will take courses that help you to develop your knowledge and understanding of law and legal practice in the United States.

You will also be able to take part in professional development activities -- that is, extracurricular options for learning how best to prepare for things like conducting a job or internship search, taking a US state bar exam, or completing applications for further graduate study, for example.



The professional development opportunities available to you as a graduate or exchange student at the law school help you build a bridge between what you have learned in the classroom and your future internship or job.

This module provides an overview of those opportunities and resources.

We also encourage you to attend the optional session on professional development with Ms. Lara Gose ([lgose@indiana.edu](mailto:lgose@indiana.edu), Room 254) that is scheduled for Thursday, October 10, 9-10AM, in Room 124.

## No Guarantees

Please keep in mind that things like finding an internship, applying to the SJD program, taking a bar exam, and transferring to the JD program are time-consuming and competitive tasks.

Students who complete the requirements for the Professional Development Certificate are not guaranteed placement in a job or internship, admission to the SJD program, a pass on the bar exam, or admission to the JD program. You will earn a certificate of participation and, more importantly, you will learn and use skills that will be invaluable to you as you move forward in your career.

## *About job / internship searches...*

Please be aware that it is primarily your responsibility to research and apply for job and internship opportunities. While Law School staff can help you, no one can guarantee that they can find a job or internship for you.

Students whose sponsors will support them for a second year in the United States only if they find an internship should take this fact into consideration before committing to staying in the United States for a second year.



# Professional Development Series & Certificate

The Professional Development Series is a set of information sessions, workshops and activities that - yes, you guessed it! - are focused on professional development.

Events take place throughout the academic year. Several are already included on the law school calendar for the fall semester, and a few more will take place in the spring semester.

Most presentations are provided by the Office of Graduate Legal Studies (GLS), the Law School's Career Services Office (CSO), or other departments in the law school. Sometimes special guest speakers are invited to share their expertise with you.

All graduate and exchange students are welcome to attend any of the programs that are part of the Professional Development Series even if you are not interested in qualifying for the certificate.

## Certificate Requirements

The requirements for the Professional Development Certificate are flexible so that you can choose to take part in those sessions and activities that you believe will be most helpful and interesting to you.

### Mandatory requirements

Participation in certain sessions is required for the certificate. You must attend at least 4 of the 5 mandatory sessions listed below to qualify for the certificate.

1. Job Application Materials: Resumes & Cover Letters
2. Remembering to Breathe: School-Life Balance for International Students
3. Networking with Alumni
4. Job & Internship Search Strategies and Resources
5. The Employer & Employee/Intern Relationship: Expectations from Both Sides

### Optional recommendations

We also encourage you to participate in other activities that will help you meet your professional development goals. Info sessions provided by the Office of Graduate Legal Studies that you may find useful include

- Optional Orientation Session: Professional Development Overview (Thursday, August 10, 9-10AM, Room 124)
- The International Student Interview Program (ISIP) at NYU School of Law
- Bar Exam Info Session
- LLM Thesis & SJD Info Session
- Credit-Transfer Option / JD Transfer Info Session

# Law School Clinics & Projects

Working for a law school clinic or project is one way to gain some legal work experience in the U.S. context.

## Clinics

The Law School offers students opportunities for experiential learning through different clinics.

- Community Legal Clinic
- Conservation Law Clinic
- Disability Law Clinic
- Elmore Entrepreneurship Law Clinic
- Intellectual Property Law Clinic
- Non-Profit Legal Clinic
- Viola J. Taliaferro Family and Children Mediation Clinic

Students who work with a clinic usually enroll in a certain number of credit hours and must be available both the classroom component of the clinic and the work for the clinic.

Due to the nature of a clinic's work and/or the clients with which they work, some clinics may not be able to allow international graduate students to join them. Also, if you plan to take a U.S. bar exam, be sure that credit hours you earn by working in a clinic will be counted toward your qualifications to sit for the exam.

You can read more about [opportunities at clinics](#) <sup>↗</sup> on the law school website.

If you are interested in learning more about clinic opportunities and your eligibility, you should discuss this with Professor Goodwin during academic advising.

## Projects

Additionally, volunteer projects may be another way for you to gain interesting experience as a student at the law school.

- Access to Justice
- Inmate Legal Assistance Project (ILAP)
- LGBT Project
- Pro Bono Immigration Project (PIP)
- Protective Order Project (POP)
- Tenant Assistance Project (TAP)
- Volunteer Income Tax Assistance Project (VITA)

Read more about [opportunities with projects](#) <sup>↗</sup> on the law school website. Also, attend the Law School Student Organizations Fair (Monday, August 21, 12-1PM, Law School Lobby), and watch for announcements in the Indiana Law Annotated (ILA) at the beginning of the semester about meetings for these organizations.

# Jerome Hall Law Library

[Law Library](#) / [Research Guides](#) / [Career and Networking Resources](#) / [Foreign-educated Attorneys \(LLM and SJD students\)](#)

## Career and Networking Resources: Foreign-educated Attorneys (LLM and SJD students)

The Law Library's resources can be powerful tools for your job or internship search. Our resources can help you find employment opportunities, identify firms and law schools you want to contact, and facilitate your research to prepare for interviews.

[Getting Started](#)[Career Guidance](#)[Professional Directories](#)[Websites and Multimedia Resources](#)

### Foreign-educated Attorneys (LLM and SJD students)

#### Job Search Checklist

##### 1. Know your goals

- When do you want to start working?
- Where do you want to work?
- What kinds of positions interest you?

##### 2. Know yourself

- What are your qualifications and/or strengths?
- Why should someone be interested in hiring you?

##### 3. Identify your resources

- How much time do you have to put into a job/internship search?
- Which resources (people, offices, databases, etc.) at the law school should you consult?
- Whom do you know outside the law school who might be helpful to you in your search?

##### 4. Staying in Status & Employment

- See OIS website, <http://ois.iu.edu/living-working/employment/index.shtml>
- F visas: Curricular Practical Training and Optional Practical Training
- J visas: Academic Training

##### 5. Work on your job search materials: cover letter, resume, LinkedIn profile

##### 6. Use the semester break and spring break to work on your search

#### Resources

##### Cover Letter

- [Writing an Effective Cover Letter](#)
- [Legal Cover Letter Mistakes to Avoid](#)
- [Email Cover Letter Samples](#)

##### Resumes and Curriculum Vitae

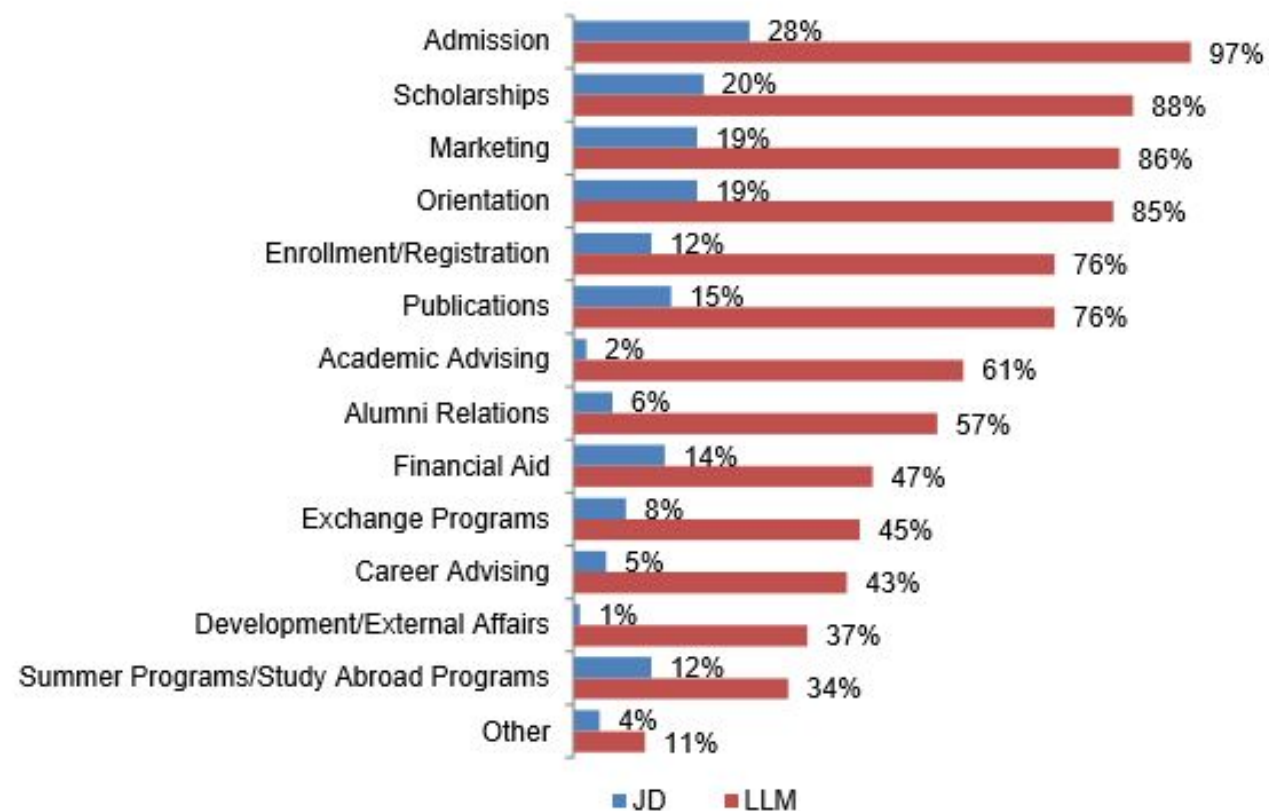
- [How to Craft a Resume Recruiters will Love](#)
- [How to Write a Legal Resume](#)
- [How to Create a Winning Legal Resume](#)
- [Sample IU LLM Resume](#)

##### Finding a Job

- [Finding a Job as a Foreign Attorney](#)
- [Ways of Getting a Job with an LLM](#)

Respondents indicated that LLM staff members are responsible for many different functions. Figure 43 displays the percent of responses about whether LLM staff or JD staff is responsible for specific activities.

Figure 43  
Staff Group Responsible for Specific Activities

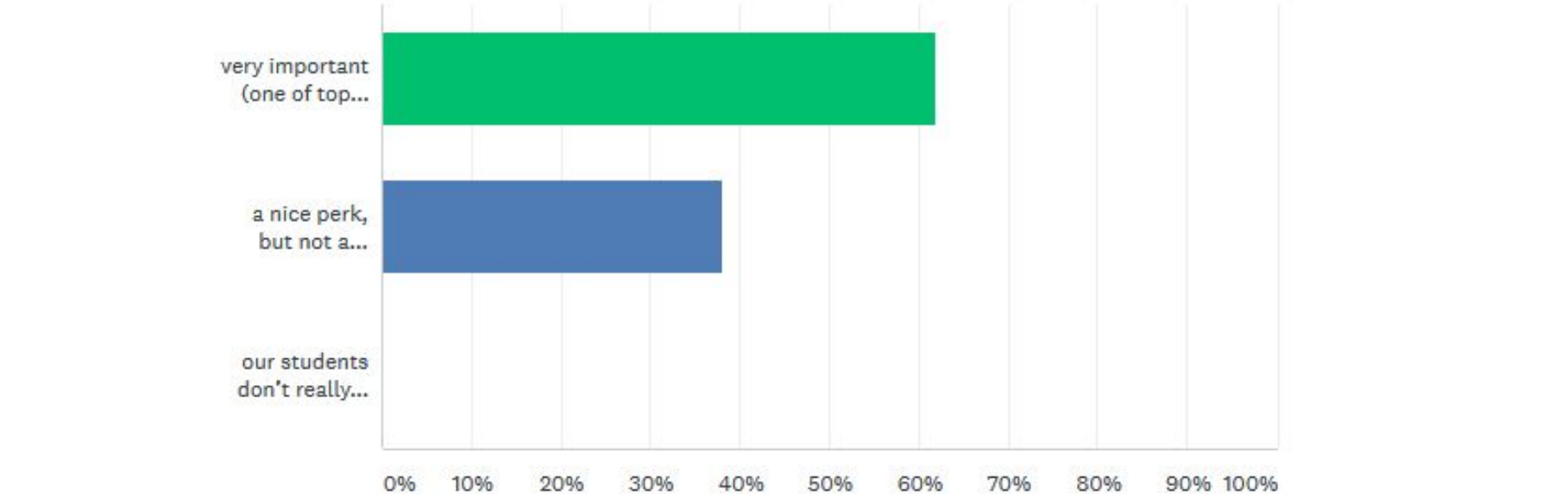


2016 LSAC LLM Admissions  
Professionals report  
Respondents indicated that LLM  
staff members (as opposed to the  
JD staff) are responsible for many  
different functions.



# How important do you think career services are to the international students choosing your LLM program?

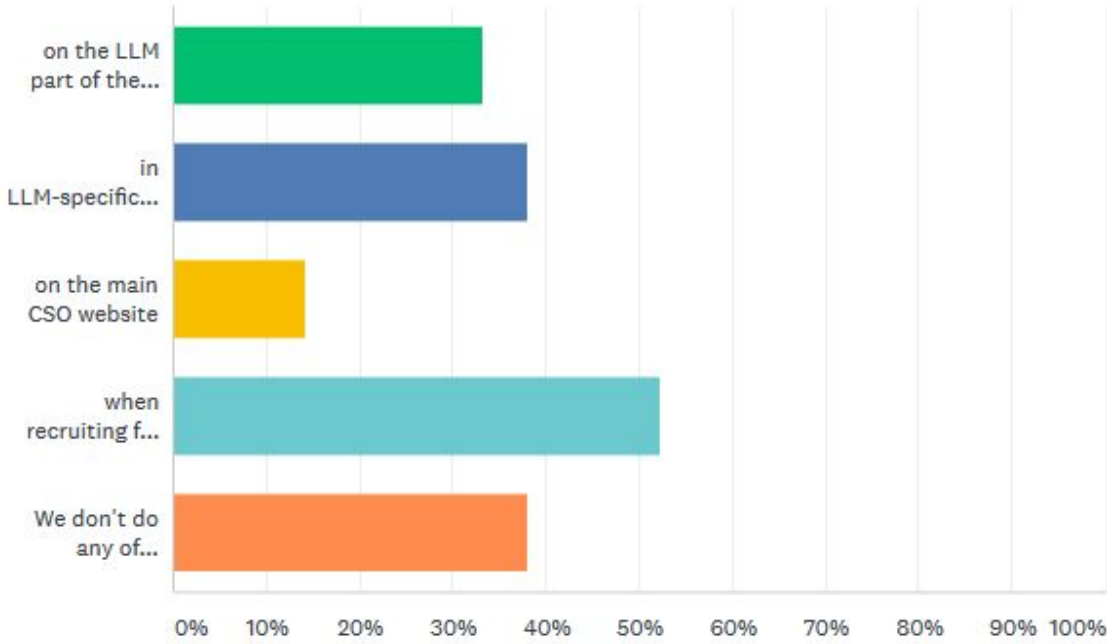
Answered: 21    Skipped: 2



ANSWER CHOICES	RESPONSES	
▼ very important (one of top concerns)	61.90%	13
▼ a nice perk, but not a deciding factor on its own	38.10%	8
▼ our students don't really care—there are far more important factors	0.00%	0
TOTAL		21

Do you market (or at least make mention of) career services specifically for international LLM students in any of the following ways?

Answered: 21   Skipped: 2

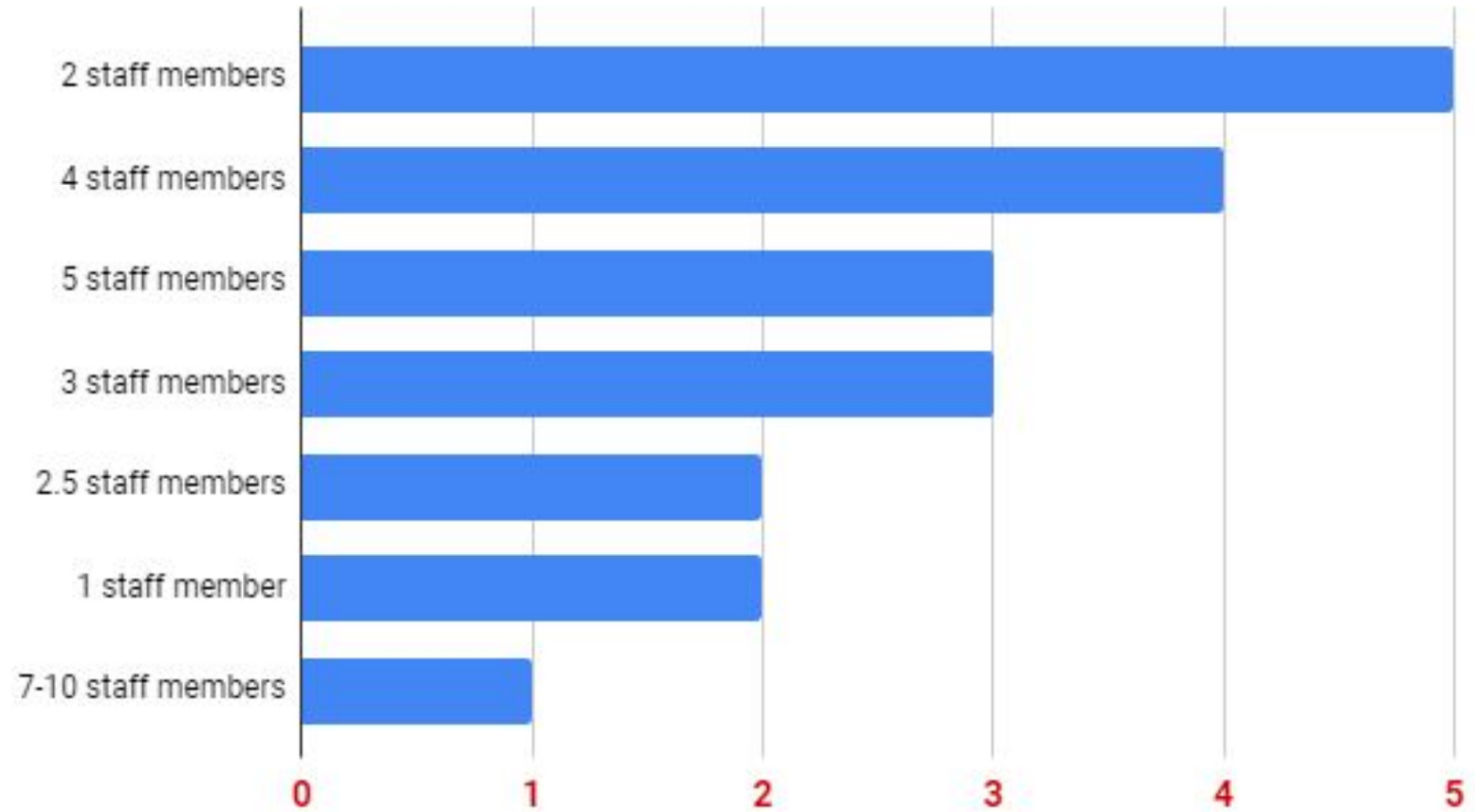


ANSWER CHOICES	RESPONSES	
on the LLM part of the website	33.33%	7
in LLM-specific print publications	38.10%	8
on the main CSO website	14.29%	3
when recruiting for the LLM internationally	52.38%	11
We don't do any of this/enough of this but feel like we should	38.10%	8
Total Respondents: 21		



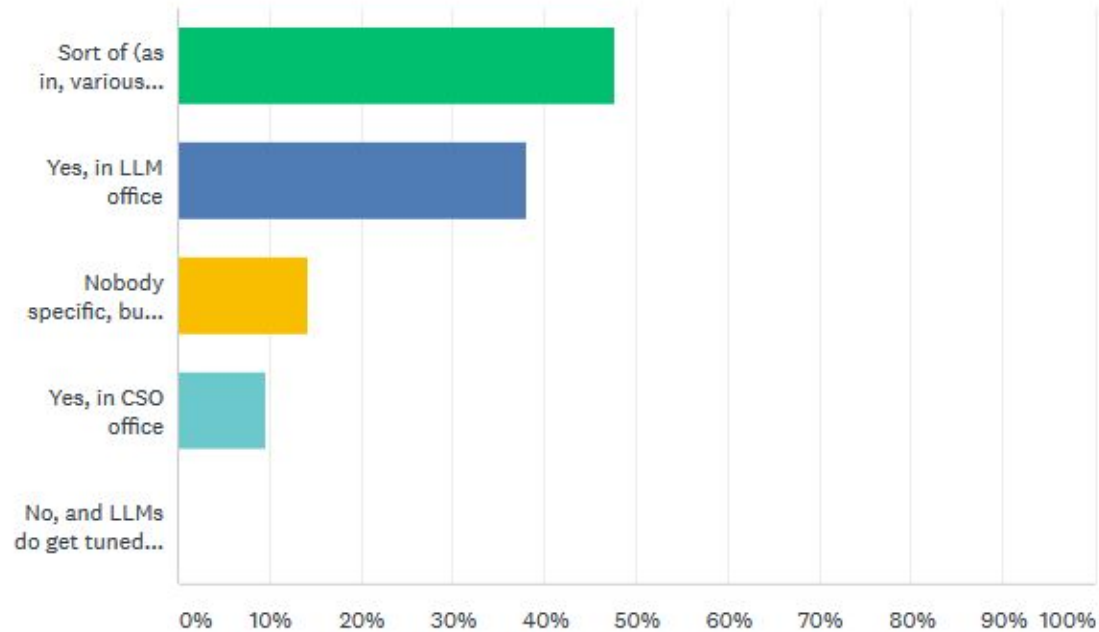
# Staffing

LLM/Graduate Office Staff Members



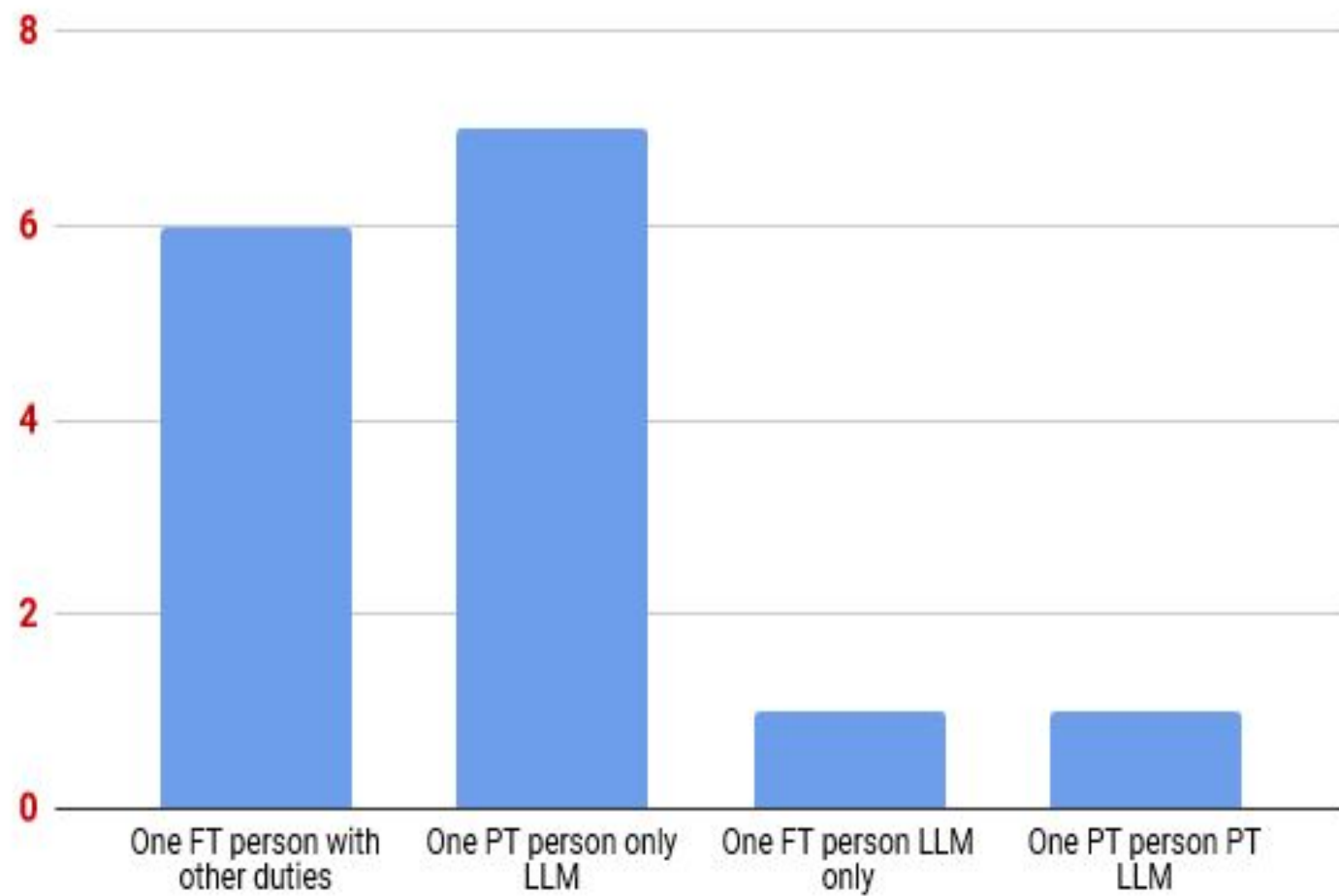
## Is there a staff member (or members) in the LLM office or main CSO office dedicated to career services for international LLM students?

Answered: 21 Skipped: 2



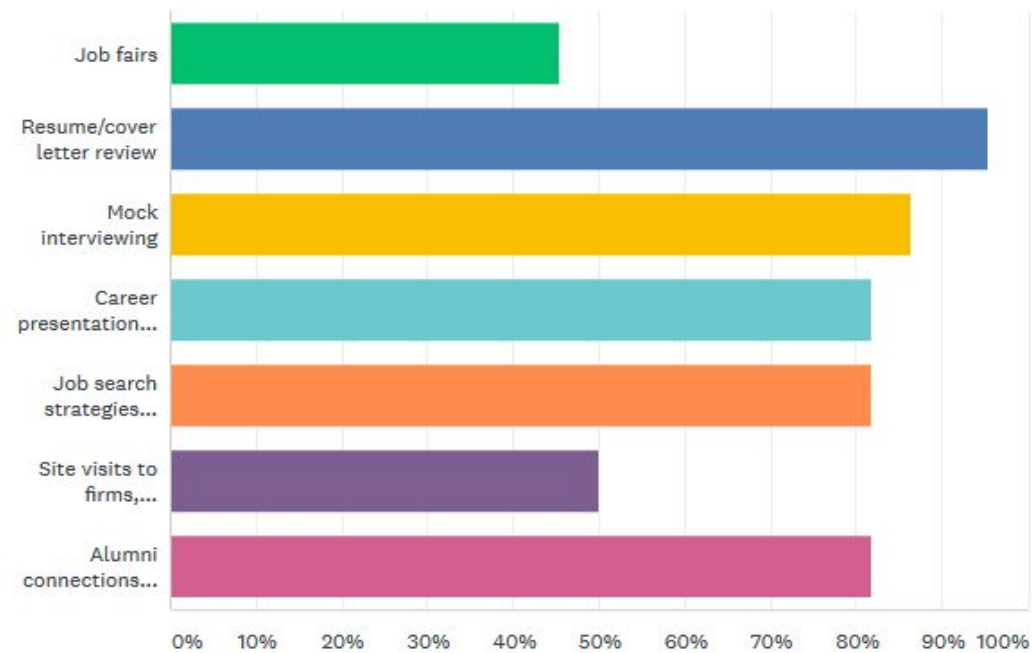
ANSWER CHOICES	RESPONSES	
Sort of (as in, various people help out but it's not officially anybody's job)	47.62%	10
Yes, in LLM office	38.10%	8
Nobody specific, but LLMs don't get turned away	14.29%	3
Yes, in CSO office	9.52%	2
No, and LLMs do get tuned away	0.00%	0
Total Respondents: 21		

## LLM Career Advising Staffing



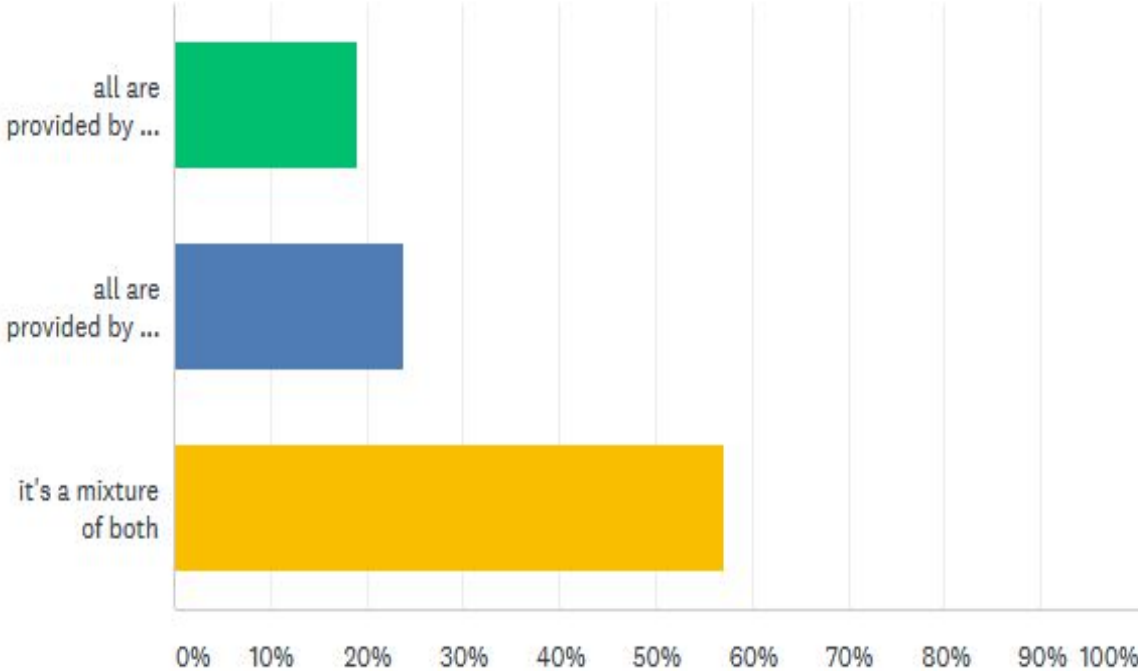
# What kinds of career services are available to international LLM students at your school?

Answered: 22 Skipped: 1



ANSWER CHOICES	RESPONSES
▼ Job fairs	45.45% 10
▼ Resume/cover letter review	95.45% 21
▼ Mock interviewing	86.36% 19
▼ Career presentations by visiting practitioners	81.82% 18
▼ Job search strategies presentations/workshops	81.82% 18
▼ Site visits to firms, government agencies, etc.	50.00% 11
▼ Alumni connections targeted to students' interests	81.82% 18
Total Respondents: 22	

Answered: 21    Skipped: 2



ANSWER CHOICES	RESPONSES	
▼ all are provided by the main CSO office	19.05%	4
▼ all are provided by the LLM office	23.81%	5
▼ it's a mixture of both	57.14%	12
TOTAL		21



Answered: 20 Skipped: 3

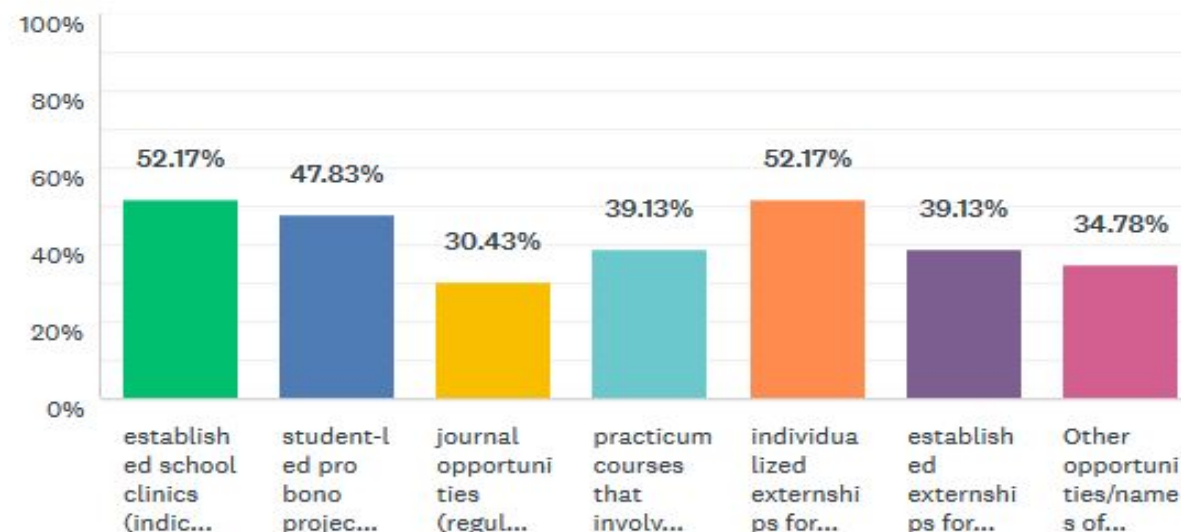


ANSWER CHOICES	RESPONSES	
▼ All CSO programming is open to both domestic and international students (specific interviewing programs or job fairs excepted), and this is well known	25.00%	5
▼ CSO programming is supposed to be open to all but that's not always well known to LLM students	45.00%	9
▼ LLM office career-related programming is also open to others (international or internationally-minded JD students)	40.00%	8
▼ CSO programming is JD-specific except where they do programs in conjunction with the LLM office	35.00%	7
▼ International LLM students don't know where they're supposed to go for career services, by and large	15.00%	3
Total Respondents: 20		

[Comments \(3\)](#)

# What other opportunities for practical legal experience are available to international LLM students prior to graduation?

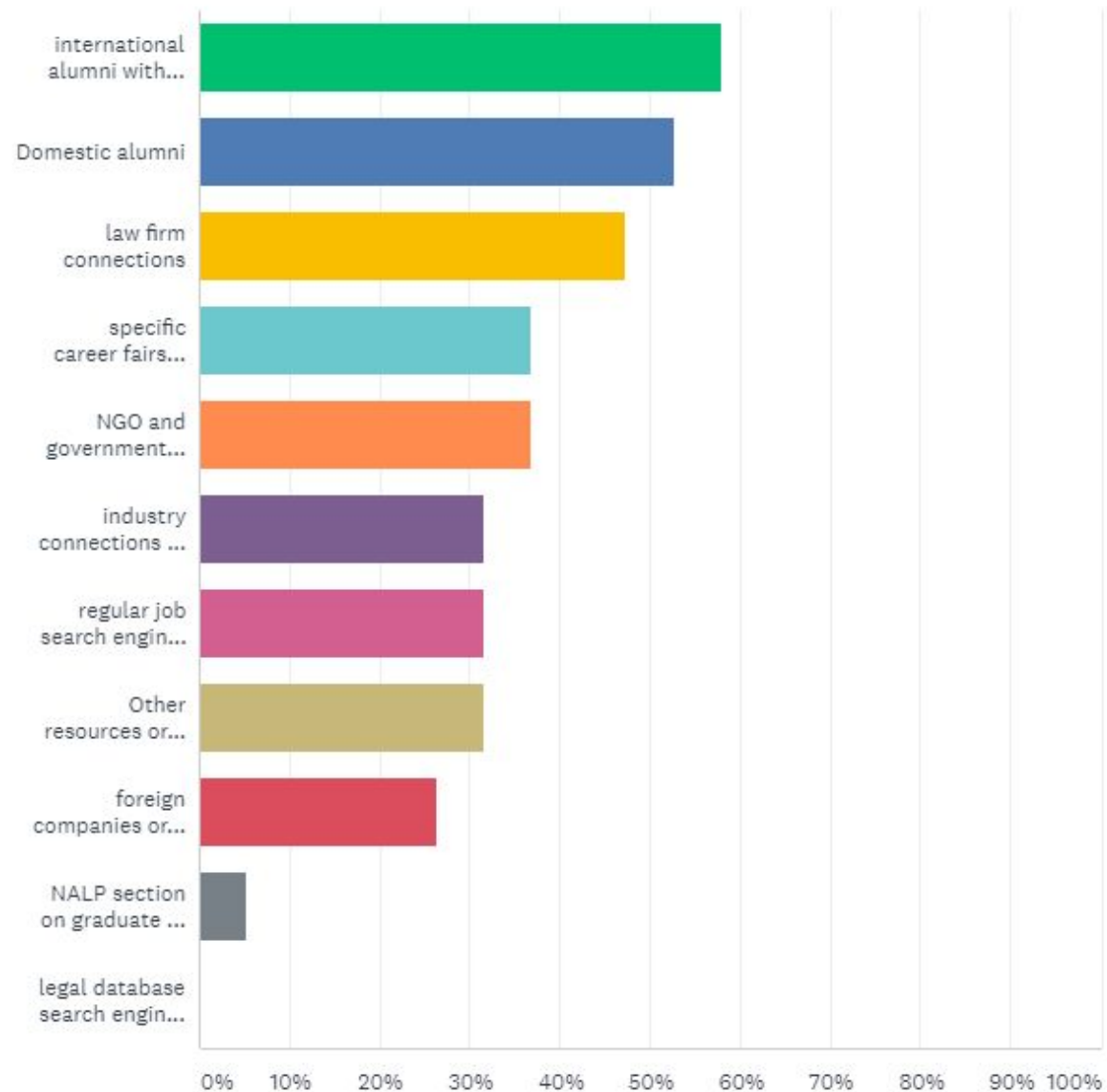
Answered: 23 Skipped: 0



ANSWER CHOICES	RESPONSES	
▼ established school clinics (indicate which below) (1)	52.17%	12
▼ student-led pro bono projects (e.g., immigration, domestic abuse, prison) (2)	47.83%	11
▼ journal opportunities (regular positions or special LLM positions, please indicate below) (3)	30.43%	7
▼ practicum courses that involve exposure to courts, practitioners, etc. but no actual work experience (4)	39.13%	9
▼ individualized externships for credit for students who find placements on their own (5)	52.17%	12
▼ established externships for credit that are regularly filled by LLM students (guaranteed spots with specific organizations, agencies or firms, please indicate below) (6)	39.13%	9
▼ Other opportunities/names of clinics or programs: (7)	34.78%	8
Total Respondents: 23		

To the extent you are aware of them, which resources are most fruitful when trying to help international students find jobs in the U.S.?

Answered: 19 Skipped: 4

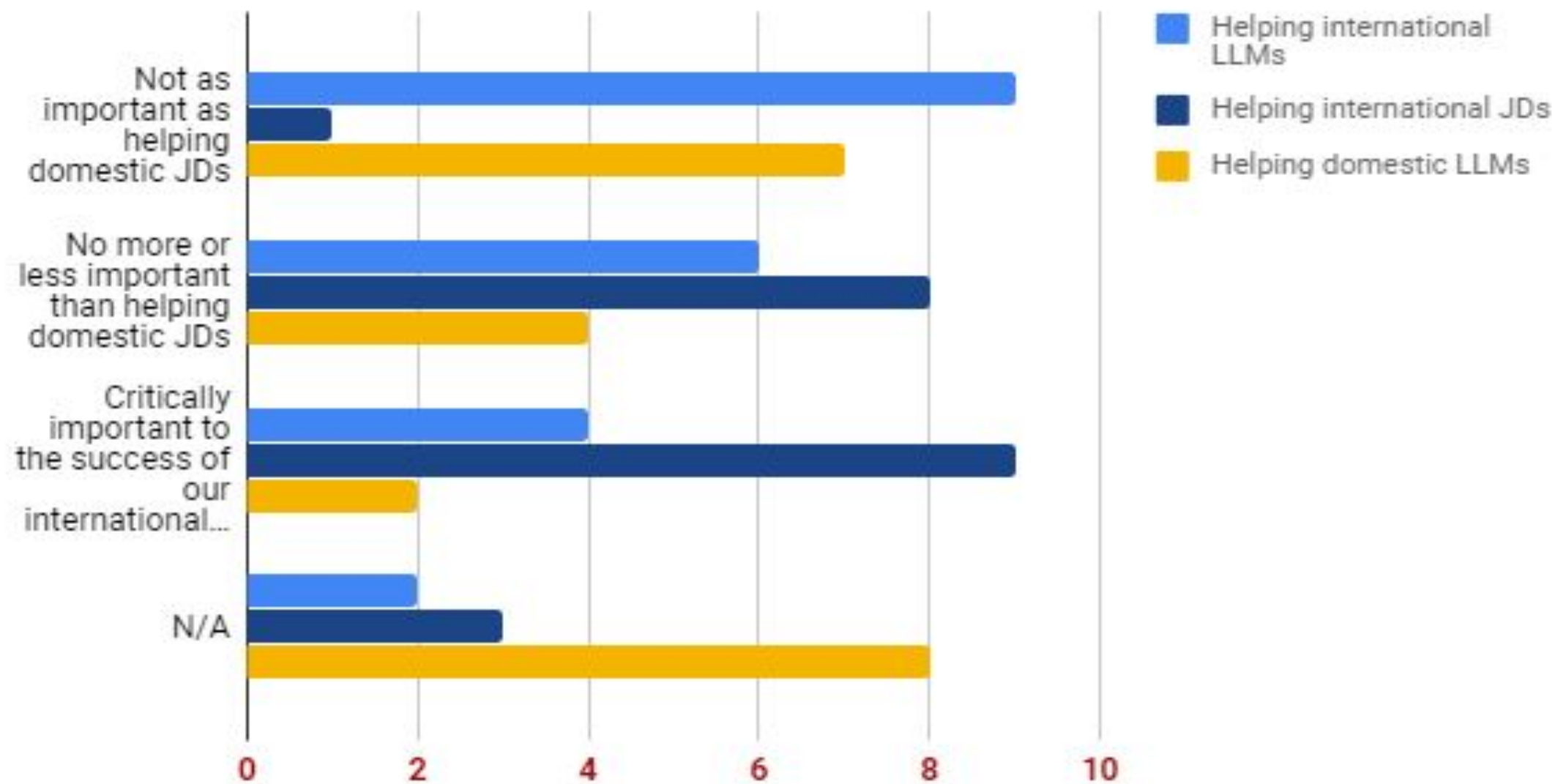


In your experience, which statements best describe the attitudes of CSO staff toward providing career services for international LLM students at your school (rank in order of most prevalent attitudes)

Answered: 22   Skipped: 1



## Importance vs. JDs





## Confidence Index

VERY LITTLE CONFIDE...

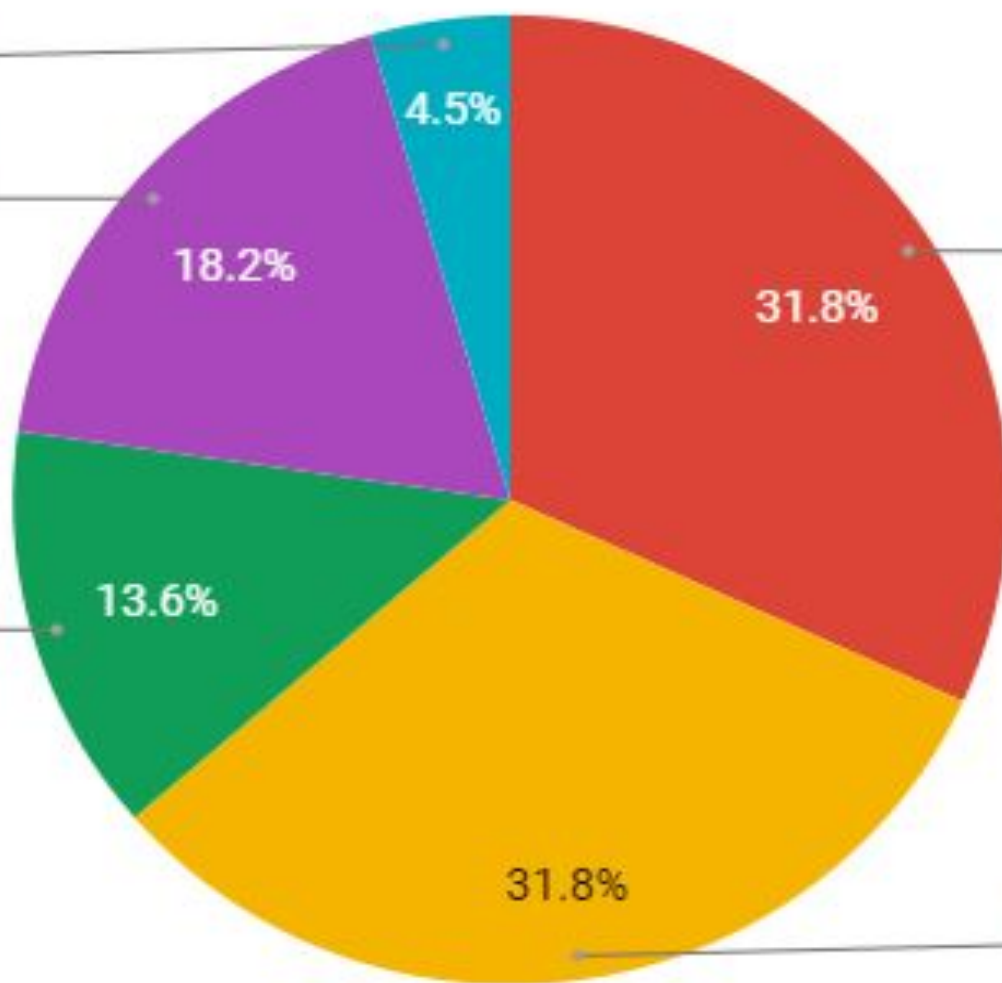
4.5%

WISH WE COULD DO M...

18.2%

WORKING ON IT, SLOW...

13.6%



DOING ALL WE CAN GI...

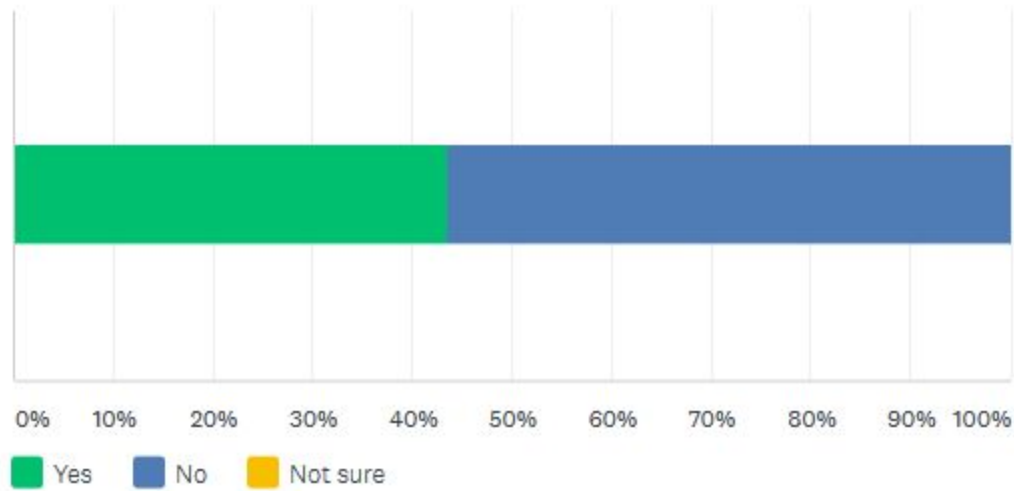
31.8%

ON THE RIGHT PATH B...

31.8%

# Does anyone at your school do employer outreach aimed specifically at finding placements for international LLM students?

Answered: 23 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	43.48%	10
No	56.52%	13
Not sure	0.00%	0
TOTAL	23	



## FOR EMPLOYERS: FOREIGN-TRAINED LL.M. RECRUITMENT SERVICES

The outstanding international lawyers studying for their LL.M. degrees at Georgetown University Law Center come from 65 countries and have experience working as private legal practitioners, judges and lawyers in corporations, international organizations, government and non-governmental entities.

These lawyers have:

- Practical legal skills;
- International background and expertise;
- Excellent training in legal English;
- Sharp analytical skills; and
- An average of five years of prior work experience.

We invite you to consider these highly qualified international lawyers for positions within your organization or firm.

For more information about the Graduate students at Georgetown Law, or to recruit our students, please contact us by email at [gradprofdevp@law.georgetown.edu](mailto:gradprofdevp@law.georgetown.edu) or by phone at 202-662-9036.



## LL.M. DEGREES

- International Business and Economic Law
- International Legal Studies
- Dual Master of International Affairs and Law
- Environmental Law
- General Studies
- Global Health Law
- Global Health Law and International Institutions
- National Security Law
- Securities and Financial Regulation
- Taxation
- Two-year LL.M.

## CERTIFICATES

- Food and Drug Law
- International Arbitration and Dispute Resolution
- International Human Rights Law
- International Taxation
- Refugees and Humanitarian Emergencies
- U.S. Health Law
- World Trade Organization Studies

## INTERNATIONAL LAWYERS WITH SKILLS AND EXPERIENCE

Georgetown Law's LL.M. programs draw the best and brightest lawyers from around the world who have distinguished themselves globally as leaders in private law firms, international organizations, in-house counsel, government, the judiciary and academia. The 2015-2016 class features more than 300 international students representing the following parts of the world:

Argentina	France	South Korea	Singapore
Australia	Germany	Lebanon	South Africa
Azerbaijan	Ghana	Luxembourg	Spain
Barbados	Greece	Mexico	Switzerland
Belgium	Guatemala	Netherlands	Taiwan
Bolivia	Honduras	Nigeria	Tanzania
Brazil	Hong Kong	Pakistan	Thailand
Bulgaria	Hungary	Palestinian Territory	Turkey
Canada	India	Panama	Uganda
Chile	Indonesia	Paraguay	United Kingdom
China	Iran	Peru	Uruguay
Colombia	Ireland	Philippines	United States
Costa Rica	Israel	Portugal	Venezuela
Dominican Republic	Italy	Puerto Rico	
Ecuador	Jamaica	Romania	
Egypt	Japan	Russia	
Ethiopia	Kenya	Saudi Arabia	

Produced by Georgetown Law Office of Graduate Programs, Caroline Springer | Photography: Sam Hollenshead

## FLEXIBLE, TAILORED RECRUITMENT

To facilitate effective recruitment, Georgetown Law offers a variety of employer services that are flexible and can be tailored to the needs and preferences of the individual employer. These services include:

### Job Postings and Resume Collections

Employers seeking to hire our LL.M. students may post a specific job announcement in Symplicity, Georgetown Law's comprehensive online jobs database.

Employers may also contact Graduate Career and Professional Development at any time to request a Resume Collection from all or a specific segment of enrolled LL.M. students and recent graduates.

### Interview Services

Employers may pre-screen applicants and conduct interviews via:

- On-campus interview arrangements
- Videoconferencing services for interviews

### Structured Interview Programs

Employers are invited to participate in the following interview programs:

- The annual International Student Interview Program (ISIP) in New York
- The annual Taxation Interview Program (TIP) in Washington, D.C.

## CONTACT INFORMATION

If you are interested in recruiting Georgetown Law LL.M. students, please contact:

Georgetown Law | Graduate Career and Professional Development  
Office of Graduate Programs | 600 New Jersey Avenue, NW  
Washington, D.C. 20001 | T 202-662-9036 | F 202-662-9487  
E [gradprofdevp@law.georgetown.edu](mailto:gradprofdevp@law.georgetown.edu)  
[www.law.georgetown.edu/Graduate/ProfessionalDevelopment.htm](http://www.law.georgetown.edu/Graduate/ProfessionalDevelopment.htm)

# Three Career Models

<b>UConn Law</b> <b>(81 LLM + 5 SJD + 20 Exch)</b>	<b>Indiana Maurer</b> <b>(45 LLM + SJD + Exch = 85)</b>	<b>WCL</b> <b>(80 LLM + 7 SJD + 20 Exch)</b>
Part-Time career officer	Very part-time part of two people's official jobs (one LLM, one CSO)	Part-Time Career Counselor
weekly workshops	Professional Development Series workshops	weekly workshops/events
NYU ISIP	NYU ISIP	NYU ISIP
2-3 panels per year	career panels several times per month (CSO office)	2+ additional events/weekly
Field placement support	internship and OPT support	JD workshops/fairs
Developing OPT options		Support for field placement
Collaborate with JD progs		Collaboration with Faculty/ Programs/local professional orgs.

# Part III: Unique Educational and Career Opportunities

Survey Questions

Text Message to 37607

In the message of the text type the 411726 and then your response



# Unique Career Development Programs

- Using LLM students as resources for JD students (hosting LLM/SJD/International JD students' round table discussions)
- Using domestic and international students to improve interview techniques
- Hosting annual ABA Pathways to Employment in International Law
- Collaborating with ASIL, Washington Foreign Society, ABA International Section, WITA, Association of Women in International Trade, etc.
- UConn Law's LLM+, DC Program

continued...

- Various forms of “speed networking” with local professionals
- Weekly Career Series - Certificate Option
- Weekly Talks focused on various fields of law
- Monthly Courageous Conversations meetings
- Visits to the local law firms, Courts, organizations and institutions

# Second Break-Out

Build a strategy for a new initiative